

D.M.V. HEARING REQUEST

To Whom it May Concern:

I was arrested for drunk driving (or a related offense).

Please provide me with copies of all evidence that the D.M.V. intends to use against me. I am requesting that the department's evidence be sent to me at the earliest opportunity. At this time I request that my hearing be conducted in person, and not by telephone.

Please include a list of subpoenaed witnesses. I am also requesting that the department issue a stay on the suspension of my driver's license pending the hearing in this matter.

Name:

Mailing Address:

Phone Number:

Driver's License Number:

Date of Arrest:

Location of Arrest:

Arresting Agency:

Type of Test:

Dated: _____ Signature: _____

INSTRUCTIONS FOR USING THIS FORM
DO NOT MAIL TO DMV

There are two ways of scheduling a hearing. You can do so by phone or by faxing in a request form.

The better way is to do so by fax. First, there is proof that you sent it and that they received it—the fax transmittal sheet. Second, you can prove when they received it—again, the fax transmittal sheet—which is crucial.

INSTRUCTIONS

Completely fill out the above form. If there is information that you don't have (i.e. you cannot remember the street that you were stopped on) give it your best estimate. If that doesn't work—you were lost or in a strange area, then say so.

If you cannot remember your Drivers License Number, look at the top right-hand side of the pink Temporary License the office gave you. You should find it there.

Fax in the sheet to the nearest DMV to where you were arrested. It is important that you get a hearing office close to the location of your arrest, as it can cost you a significant amount of money to subpoena a cop to a distant location.

Ask for discovery. The form you now have does this for you.

Never agree to a telephonic hearing at the outset. Ask for an in-person hearing. You can always change it to a telephonic hearing later if that is your desire.